



## **WANGANUI MARIST RUGBY FOOTBALL CLUB**



## **CLUB HANDBOOK FOR THE 2016 SEASON**

[www.wanganuimarist.nz](http://www.wanganuimarist.nz)



**At Wanganui Marist we aim to:**

- Promote and encourage sporting growth in the Wanganui community.
- Foster goodwill and a Christian spirit of unity amongst our members.
- Provide a high standard of facilities and amenities where members can meet and enjoy themselves.

**Contact us:**

**Email:** [wanganuimarist@xtra.co.nz](mailto:wanganuimarist@xtra.co.nz)

**Phone:** 06–345-0240 (no answerphone)

**Location:** Spriggens Park  
23 Hatrick Street,  
Wanganui 4500

**Postal:** P O Box 70,  
Wanganui 4541



## Officials

### Wanganui Marist Rugby Football Club Committee

#### President

Clark Allan

M: 0274-481-035

E: [Clark.Allan@broadpectrum.com](mailto:Clark.Allan@broadpectrum.com)

#### Secretary

Bob Lochhead

M: 0220-142-359

E: [robert@unipak.co.nz](mailto:robert@unipak.co.nz)

#### Treasurer

Peter O'Leary

M: 0279-534-078

E: [pjsln.oleary@xtra.co.nz](mailto:pjsln.oleary@xtra.co.nz)

#### Club Captain

Jerome McCrea

M: 0272-462-669

E: [jerome.mccrea@gmail.com](mailto:jerome.mccrea@gmail.com)

#### Committee

Trevor Olney

M: -

E: [trevor.olney@corrections.govt.nz](mailto:trevor.olney@corrections.govt.nz)

Council of Clubs rep

#### Committee

James O'Leary

M: 0276-280-800

E: [jpoleary@xtra.co.nz](mailto:jpoleary@xtra.co.nz)

Health & Safety rep

#### Committee

Barry O'Leary

M: 0273-409-974

E: [shell101@xtra.co.nz](mailto:shell101@xtra.co.nz)

Grounds

#### Committee

Richie Metekingi

M: 0220-636-962

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Club hire

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#### Bar Manager

Peter O'Leary

#### Bar Duty Manager

James O'Leary



## Team Contacts

### **Premiers**

Coach

Jason Hamlin

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Assistant Coach

Jerome McCrea

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Manager

Darryl Dowman

M: 0274-423-099

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### **Celtic**

Co-coaches / Managers

Campbell Crossan

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Trevor Gunn

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### **Buffalos**

Coach

John Church

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E: [jc@agchallenge.co.nz](mailto:jc@agchallenge.co.nz)

Manager

Mike Donoghue

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Assistant

Barry O'Leary

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## **Rugby Coach and Manager responsibilities:**

### **WRFU rules:**

All Marist Coaches, Managers and Assistant's MUST be familiar with, and MUST abide by, the following WRFU policy and procedure documents –

- Rules for the Administration and Conduct of Wanganui Rugby Football Union in 2016.
- 2016 Policy on use of Spriggens Park.

### **Registrations and transfers:**

Team Managers must ensure that all players fill out a NZRFU registration form. No team will field an unregistered player.

In line with the rules of the WRFU - Player Registration (Para's 45-49) Managers are to ensure that all their completed registration forms are with the WRFU before 1 May 2016.

The WRFU rules are easy to understand and so there can be no excuse for non-compliance around registration, eligibility, transfers and dispensations. Managers are encouraged to consult with Paul Kenny at the WRFU if they have any queries. Paul can be contacted on 06-349-2316 or 0272-226-211.

### **Trainings:**

Team Managers must ensure that if they are the last team on the training grounds that all floodlights are switched off and that all training gear is stowed tidily in the shed and the shed is locked securely.

### **Game days:**

After games the playing gear must be turned the right side out, stripped of tape and counted into the gear bags. Team Managers are to ensure that changing sheds are swept and rubbish removed. This can be done on game day or on the Sunday.

### **Laundry:**

Spooners Dry Cleaners of 250 Victoria Ave, Wanganui (ph. 06-345-6186) have our laundry contract. Team Managers should drop their team gear bags into Spooners on the Monday following game day to ensure the gear is ready for the following week. Repairs to kit can also be arranged through them.

### **Serious injury:**

Any serious injury involving hospital treatment (emergency clinics included) needs a form completed and given to the Club President who will pass it on to the WRFU. Please refer to Para 63 of the 'Rules for the Administration and Conduct of Wanganui Rugby Football Union in 2016' and to Annex C of the same document.

### **Team sheets:**

These must be accurately completed and signed by the referee. Team Managers are to ensure that team sheets are received at the WRFU office no later than 12 noon the Monday following completion of the match.

### **Premier team lists for Programmes:**

The WRFU provides game programmes for all Premier matches held at Spriggens Park and the Kaierau Country Club. Coaches / Team Managers should provide their team lists to the WRFU Club Rugby Administrator by 8-30AM on the Friday prior to the game.

### **Medical gear:**

All teams have been issued with a medical kit. Team Managers are responsible to ensure the medical kit is sufficient stocked. Managers are to liaise with the Club Treasurer when restocking is required.

### **Team travel:**

Contact the Club Treasurer in all instances to discuss your need for a mini bus and to get expenditure approval.

### **Player Subs:**

Team Managers are responsible for the collection of all their player subs. Subs for 2016 for all players are \$120-00. **All subs must be paid by 18 June 2016.** Any player having difficulty paying their subs can enter into a payment arrangement with their Team Manager – just so long as the subs are paid as soon as possible.

Players with unpaid subs after 18 June 2016 may be stood down until payment is made in full. After 31 May 2016 only those players who have paid their subs in full will be considered for 'Player of the Day' awards.

## **General Information:**

### **CLUB ALCOHOL POLICY:**

Our Club encourages all members and guests to drink responsibly. The consumption of alcohol on Club licenced premises is governed by the rules and regulations under the Sale and Supply of Alcohol Act 2012.

**Alcohol purchased from anywhere other than from the Club bar is not to be brought onto the Club property. Our Club Liquor License dictates that any alcohol consumed within the Club property must have only have been purchased from our bar.**

The only exception is that a limited amount (2 cans or stubbies per person) may be consumed in the team changing room area only as part of the post-match warm down / debrief. The management of changing room drinks is the responsibility of each Team Manager. If any team breaches this rule by bringing in more than the agreed amount of alcohol for changing room drinks the Club committee reserves the right to withdraw the privilege of allowing that team to have changing room drinks.

Excessive drinking and drunkenness is not promoted and will not be tolerated. Bar staff have the right to refuse bar service to anyone.

Player behaviour after consuming alcohol reflects directly on our Club not only within our Club rooms but also at other clubs, on buses and on other licensed premises. Marist RFC reserves the right to stand down any player(s), club member whose behaviour reflects poorly on the Club.

Bar staff must only serve alcohol to patrons aged 18 years and over. Bar staff have the right to request photo ID / Proof of Identity and age from anyone before they obtain bar services.

Committee members, Coaches and Team Managers are to receive Liquor Licencing training so that they are fully aware of the Liquor Licencing Laws, Council rules and NZ Police expectations of Clubs.

**After 5-15PM each game day there is to be no drinking of alcohol in the Marist changing rooms area. At 5-15PM the changing rooms area will be locked down for security reasons.**

Liquor Licensing Laws read that no alcohol should be consumed on any team bus. Drivers of vans are responsible for any and all activities undertaken in the vans that they are driving.

#### **BAR STANDARDS / CLUB ROOMS BEHAVIOUR:**

All Club members and visitors to the Club are expected to behave appropriately. Unruly behaviour, fighting, abuse of other patrons or the bar staff etc. will not be tolerated. Perpetrators will be asked to leave the Club's premises and may face disciplinary action from the Club committee.

#### **CLUB MEMBERSHIP:**

As a Club, and to satisfy liquor licencing requirements (technically only Club members and Club member's bona-fide guests should drink on Club premises), all Committee members, Coaches, Team Managers and Assistants need to be paid up members of the Club. Marist offers Club membership for \$20-00 annually.

Players membership is included in their \$120-00 player subs.

Club membership is also offered to ex-players, ex-coaches and supporters for \$20-00 annually. All paid up Club members have a voice at committee meetings and the AGM as well as voting rights at the AGM and use of our bar facilities etc.

Membership of the Club's '100 Club' includes the \$20-00 Club membership fee.

#### **CLUB ROOMS HIRE:**

We hire out our club rooms / facilities for social functions. Our Club website has all the details.



### **DRESS POLICY:**

Dress standards in the Club rooms represent who we are and what we stand for. It is important that we all follow the dress standards set. A guide as to what to wear and when it is worn is shown below. Players, Coaches, Team Managers and Committee members are expected to wear Club shirts and ties at after-match functions (where practical) and while representing their team / the Club on any formal occasions. Club attire should be worn in a tidy and acceptable fashion.

- **No. 1's:**

These are to be worn after all Club games and to any formal team functions. Dress on these occasions will include:

- Club dress shirt
- Club tie
- Black dress trousers (preferably)
- Black dress shoes (preferably)

Baseball caps, beanies, gumboots and hoodies are not part of the Club's dress code and are not to be worn whilst wearing No.1's.

### **DRUGS:**

The reputation of the Wanganui Marist RFC is important. Your committee want to ensure that we have a healthy social culture for all members, players, officials, supporters and visitors.

The Club has a Zero Tolerance Policy to illegal drugs.

No Wanganui Marist RFC member, player, official or supporter may possess, use or supply an illegal drug:

- (a) within the vicinity of the Club rooms or in any toilet, shower or changing room;
- (b) anywhere within any property owned by Wanganui Marist RFC;
- (c) at any other time or place where a Marist member, player, official or supporter may, in the specific circumstances of the case, lead a reasonable person to make a direct connection between that possession or use of an illegal drug and the Wanganui Marist RFC.

### **MARIST RFC AFTER MATCH POLICY:**

Home games

- All players are expected at the Club rooms straight after their own game and/or the Marist Premiers game.

Away games

- All players are expected to attend the opposition Club rooms as a team and wherever possible then return to the Marist Club rooms.

Anyone unable to go to the Club rooms should inform their Team Manager before leaving the rugby changing rooms.



### **ON FIELD DISCIPLINE:**

Team management must impress on players that the Club expects a high standard of behaviour both on and off the field when representing Wanganui Marist. Any acts of serious misbehaviour will not be tolerated.

Team management must organise to accompany any member of their side who needs to appear before the WRFU judiciary for any reason.

### **PLAYER STANDARDS:**

Player standards are the ideals on which Marist RFC players are encouraged to base their involvement with the Club.

Players are expected to –

1. Take personal responsibility:
  - Put their team first.
  - Be physically fit.
  - Work on skill development.
  - Give of their best on the field.
  - Be disciplined.
  - Take injury rehabilitation seriously.
2. Be a fully paid up financial club member.
3. Attend all trainings on time.
4. Be available for games when fit.
5. Attend trainings and games when injured to support my team mates.
6. Actively support other teams and Club activities e.g. after match Club rooms attendance.
7. Respect Club assets and property.
8. Ensure individual dress on match days is to Club standard and that the Marist Club is represented with pride.

### **PURCHASES:**

**No Committee member, Club member, Coach, Team Manager, Player or any other person is to purchase any item or service using the Club's name without prior approval from the Club Treasurer / Club committee.**

**A purchase order number will be provided by the Treasurer if the requested expenditure is approved.**

### **TEAM COURT SESSIONS:**

Team court sessions are not to be held either in the Club rooms or in the Club's changing sheds. Alternate venues are to be organised.

### **TEAM FUNDRAISING EVENTS:**

The Club committee encourages teams to fund raise. Teams are able to hold fundraising events with food i.e. sausage sizzles, hangi's, raffles, quiz nights etc. If any fundraising is to be in Marist's name or held on Club premises then team management must bring their plans to a committee meeting for discussion and approval.

## **CLUB SPONSORS:**

Marist Club members are encouraged to thank and support our Club sponsors –

Dave and Gwen Hoskin / Dave Hoskin Carriers  
Bob and Gael Wainhouse / Allen's Waste Disposal  
Tim Hocquard / Ray White Wanganui  
Rob and Brendon Bartley / Ali Arc Logistics / Bartley Group  
Steve and Jo Gudsell / Ag Challenge  
Chris and Kirsty Back / Wanganui Steelformers  
Jeff Lott / Wanganui Insurance Brokers  
Mark and Fiona Bullock / Bullock and Associates  
Jeff and Taryn Phillips / RFS Fire and Building Compliance / Phillips Electrical  
Tony Neilson / Envirohaz  
David Jones Motors  
Display Associates  
Balance Chartered Accountants  
Ted Matthews / Balgownie Cranes  
Graham and Vida Kenny / Central Self Storage  
Jason Lane / two monkeys web design  
Danny and Jenny O'Leary / O'Leary Livestock Ltd  
Dan O'Leary  
Patrick O'Leary  
Gerard and Rachel Cvitanovich  
Bill Kennedy / Kennedy Cleaning  
Mike Donoghue

All 60+ x Marist '100 Club' members.